

PART Den 406 CONTINUING EDUCATION

Den 406.01 Purpose. The purpose of this section is to establish the minimum continuing education requirements as provided by RSA 317-A:12, XI.

Readopt with amendment Den 403.02, effective 12/6/17 (Document #12428) renumbered as Den 406.02, to read as follows:

Den 406.02 Definitions of Terms. The following definitions of terms shall apply to this part:

(a) "Certificate of CEU credit" means a document issued to a particular licensee by a provider certifying that the licensee has satisfactorily completed a program of continuing education;

(b) "Clinical dental care or dental hygiene care subjects" means those areas of study that deal with the performance of dental or dental hygiene services for patients;

(c) "Continuing education" means dental education designed to maintain professional competence in the practice of dental hygiene and/or dentistry, improve professional skills, and preserve dental standards for the purpose of protecting the public health and welfare;

(d) "Continuing education unit" (CEU) means one hour of attendance at lectures, seminars and meetings, 30 minutes of attendance at clinical or laboratory participatory courses, or 20 minutes as a presenter of an original paper, essay, or formal lecture to a group of professionals, not including certification in a specialty;

(e) "Licensee" means any active or inactive licensed dental hygienist or dentist in the State of New Hampshire; and

(f) "Non-clinical subjects" means those areas of study related to personal development or practice management as related to dentistry or dental hygiene.

Readopt with amendment Den 403.03, effective 4/9/20 (Document #10794) renumbered as Den 406.03, to read as follows:

Den 406.03 Continuing Education Requirement.

(a) Dental hygienists with an active New Hampshire license shall complete a minimum of 20 CEUs of continuing education per biennium. Of the 20 CEUs :

- (i) At least 15 CEUs shall be earned in clinical dental care subjects,
- (ii) Include a successful completion of a BLS-HCP course **that includes a hands on component** as specified in Den 406.07(b),
- (iii) At least 2 CEUs shall be earned in infection control in a ~~live or~~ online course which includes the center for disease control infection prevention and control guidelines and recommendations in its syllabus

and

(iv) At least 2 CEUs shall be earned in Medical Emergency Training.

(b) Dentists with an active New Hampshire license shall complete a minimum of 40 CEUs of continuing education per biennium. Of the 40 CEUs :

(i) At least 30 CEUs shall be earned in clinical dental care subjects,

(ii) Include a successful completion of a BLS-HCP course **that includes a hands on component** as specified in Den 406.07(b),

(iii) At least 2 CEUs shall be earned in infection control in a ~~live or online~~ course which includes the center for disease control infection prevention and control guidelines and recommendations in its syllabus,

and

(iv) At least 2 CEUs shall be earned in Medical Emergency Training.

(c) Licensees required to register with the prescription drug monitoring program and who possess a valid drug enforcement administration number shall provide evidence of having completed, ~~as a condition for renewal~~ the following as part of their renewal:

(1) Three CEUs in the area of pain management, addiction disorder, or a combination of both pain management and addiction disorder; or

(2) An online examination in the area of pain management, addiction disorder, or a combination of pain management and addiction disorders.

~~(d) The CEUs completed during the 2 years preceding April 1st in the year of renewal shall conform to the criteria identified throughout these rules.~~

~~(e) (d) One CEU shall be given for each hour of attendance at lectures, seminars, and meetings. For each hour of attendance at clinical or laboratory participatory courses, 2 CEUs shall be given. Successful completion of an entire course or segment of a course shall be required to receive continuing education credit for that course.~~

~~(f) (e) Each licensee shall retain all certificates and/or documents as evidence of participation, as described in Den 406.06(d), in a continuing education program or course for a period of 3 years from the date of the program course. It shall be the responsibility of each course participant to assure that verification of course participation is attained. Upon request of the board, such documentation shall be made available to the board or its representative for random audit and/or verification purposes.~~

~~(g) (f) Excess CEUs earned in one biennial registration renewal period shall not be carried forward into the next biennial registration renewal period for the purpose of fulfilling that biennium's continuing education requirement for licensure renewal.~~

~~(h) Dental board members and hygiene committee members shall be given 3 CEUs per full year of membership on the board or the committee.~~

~~(i) Anesthesia and sedation committee members shall be given 1 CEU per evaluation, with a maximum of 3 CEUs per year.~~

(g) (j) Up to 3 CEUs shall be given for courses taken when initially obtaining a specialty.

Repeal Den 403.04, effective 3/10/16 (Document #11053), as follows:

~~Den 406.04 – Renewal and Monitoring.~~

~~—— (a) Biennially, each active licensee shall submit to the board before April 1 a summary of continuing education indicating that the required number of CEUs were completed.~~

~~—— (b) Active licensees who require an extension to complete the biennial continuing education requirement shall have until April 30th to meet the requirement and, pursuant to RSA 317-A:15, submit to the board:~~

~~(1) A completed registration and license renewal form;~~

~~(2) A biennial registration fee; and~~

~~(3) A late biennial registration fee.~~

~~—— (c) During the biennium, at least 3 percent of active licensees shall be randomly audited by the board for compliance with Den 406. Documentation demonstrating completion of continuing education shall be submitted to the board within 30 days after the licensee is notified of the audit. Academy of General Dentistry, specialty, NH Dental Society, and Dental Hygienists' Association printouts shall be acceptable. If the submitted documentation does not fulfill the requirements of Den 406, the licensee shall be notified and called for a hearing before the board to determine if the licensee has obtained the minimum requirement to maintain an active license.~~

Readopt with amendment Den 403.05, effective 12/9/15 (Document #10991) renumbered as Den 406.04, to read as follows:

Den 406.04 **Waivers of Continuing Education Requirements :**

(a) A licensee seeking a waiver because of severe illness, incapacity, or other hardship of any requirement of this part shall submit a written petition to the board outlining the reasons the licensee was unable to satisfy the biennial continuing education requirement. Waivers shall be granted if the board finds that severe illness, incapacity or other hardship prevented the licensee from satisfying the biennial continuing education requirement.

(b) Dental hygienists and dentists submitting applications for the first biennial licensure renewal after initial New Hampshire licensure shall be exempt from the continuing education requirement for that initial license period only, **except they would need to earn the following CEUs:**

- (i) **Include a successful completion of a BLS-HCP course as specified in Den 406.07(b),**
- (ii) **At least 2 CEUs shall be earned in infection control in a live or online course which includes the center for disease control infection prevention and control guidelines and recommendations in its syllabus**
and
- (iii) **At least 2 CEUs shall be earned in Medical Emergency Training.**

- (iv) Licensees required to register with the prescription drug monitoring program and who possess a valid drug enforcement administration number shall provide evidence of having completed, as a condition for renewal:
 - (1) Three CEUs in the area of pain management, addiction disorder, or a combination of both pain management and addiction disorder; or
 - (2) An online examination in the area of pain management, addiction disorder, or a combination of pain management and addiction disorders.

Readopt with amendment Den 403.06, effective 3/10/16 (Document #11053) renumbered as Den 406.05, to read as follows:

Den 406.05 Criteria of Acceptance of Continuing Education and Documentation of Completion

- (a) The board shall not pre-approve courses.
- (b) Each licensee shall select courses dealing with matters directly related to the practice of dentistry or dental hygiene.
- (c) The licensee shall maintain records provided by the program sponsor for a period no less than 3 years the date the course was completed.
- (d) ~~The records~~ Documentation of completion of continuing education shall contain the following:
 - (1) Name of the licensee;
 - (2) Full name of the course;
 - (3) Date of the course;
 - (4) Location where the course was given;
 - (5) Duration of the course in days and hours;
 - (6) Name and mailing address of the provider; and
 - (7) Number of CEUs.
- (e) The Academy of General Dentistry, NH Dental Society and its recognized specialty organizations, and Dental Hygienists' Association printouts shall be acceptable.
- (f) All licensees shall submit to "CE Broker" all continuing education documents described in Den405.05 intended to be used toward the continuing education requirements.

Readopt with amendment Den 403.07, effective 4/19/22 (Document #13366) renumbered as Den 406.06, to read as follows:

Den 406.06 Categories of Credit.

(a) A licensee shall be entitled to obtain up to 100% of the required continuing education units CEUs in any or all of the following categories:

(1) Education and scientific courses sponsored or approved by the following:

- a. American Dental Association, component societies and constituent societies;
- b. Academy of General Dentistry;
- c. American Dental Hygienists Association, component societies, and constituent societies;
- d. State or local dental or dental hygiene professional associations or societies;
- e. Dental schools, medical schools, and dental hygiene schools;
- f. Hospital sponsored courses and conferences;
- g. Governmental health agencies and health institutions; and
- h. Postgraduate dental schools or postgraduate dental hygiene schools; and

(2) Courses required to maintain certification in any nationally recognized professional specialty board;

(b) A licensee shall receive credit for 100% of required CEUs for passing the written portion of the American Board of Dental Examiners (ADEX), or other similar U.S. regional or state board clinical examination for dentists or dental hygienists.

(c) A licensee shall receive credit for 3 CEUs per biennium for successful completion of BLS-HCP course(s) given by an American Heart Association, Red Cross, National Safety Council, American Safety and Health Institute, American College of Emergency Physician, or Military Training Network qualified instructor, or sponsored or approved by organizations referenced in Den 403.07 (a)(1). BLS-HCP shall be considered a clinical care subject. All BLS-HCP, ACLS, and PALS courses shall include a hands-on component.

~~(d) A licensee shall receive credit for up to 15% of the required CEUs in the following categories:~~

~~_____ (1) An original, dental-related scientific paper written by the licensee and _____
_____ published in a peer reviewed scientific or professional journal; or~~

~~_____ (2) An original presentation of a paper, essay, or formal lecture to a group of _____
_____ fellow professionals.~~

~~_____ (e) A licensee who holds a faculty or research appointment at an accredited dental school, dental hygiene school, or medical school shall receive credit for up to 20% of the required CEUs by teaching or performing research at least one full day per week per academic year.~~

~~—(f) A licensee shall receive credit for up to 20% of the required CEUs for a licensee's original presentation at a table clinic or exhibit at a regional or national meeting. Such activity shall be credited as 2 CEUs per original presentation.~~

~~—(g) A licensee shall receive credit for up to 20% of the required CEUs by participating in correspondence courses which require the successful completion of a written examination by the licensee to be scored by the provider of such programs.~~

~~(h) (d) A licensee shall receive credit for up to 50% 75% of the required CEUs by participating in audio-visual or online programs or live webinars or correspondence courses which require the successful completion of a written examination by the licensee to be scored by the provider of such programs.~~

~~(i) (e) A licensee shall receive credit for up to 10% of the required CEUs by attending regional or national meetings of the American Dental Association and its components, the Academy of General Dentistry, the American Dental Hygienists' Association, and the national and regional specialty organizations.~~

~~-(j) A licensee who serves as expert consultant for the administrative prosecutions unit of the consumer protection bureau of the NH department of justice shall:~~

~~(1) Be credited with one clinical CEU for every 3 hours engaged as a consultant, up to 10 CEU's per biennium;~~

~~(2) Have an active New Hampshire dental or dental hygiene license; and~~

~~(3) Not be a member of the board.~~

~~-(k) A licensee shall receive credit for up to 20% of the required CEUs by participating in the Commission on Dental Competency Assessments (CDCA).~~